Present: Elaine McCracken (current Chair), Gary Johnson (RPD), Chuck Huber (Vice-Chair), Gary Colmenar (CAP), Lisa Koch (Secretary), Anna DeVore (CAAR)

Absent: Eunice Schroeder (former Chair), Anna DeVore (CAAR)

Opened the meeting at 11:05am. The minutes from January 12, 2011 were accepted as read.

Committee Updates
Committee on Appointments, Assignments & Reassignments (CAAR)- Anna DeVore (report sent)

- Update on Library Fellow search:
  Lisa Koch and Chizu Morihara are CAAR representatives on the appointment advisory committee, along with Cathy Chiu, Gary Colmenar, and Claudia Jimenez. The committee is currently reviewing ~266 applications.

- Update on the U.S. Government and Law Librarian search:
  The appointment advisory committee has been formed: Anna DeVore (CAAR representative), Yolanda Blue, Rick Caldwell, Beverly Ryan, and Maria Decierdo. The committee is to begin reviewing applications soon.

Committee on Advancement and Promotion (CAP)- Gary Colmenar
The committee discussed the survey we have received from other CAP committees on other campuses. CAP chair will write a summary of the survey along with a few recommendations and submit to the Ex Bd.

CAP discussed the review process and the formation of review committees. About 3 review committees will be formed to review the packets. Each review committee will be chaired by a CAP member per LAUC Bylaws (Article VI, Section 2b, 3). The newer members of CAP will be paired with a more experienced member for mentoring.

Research and Professional Development Committee (RPD)-Gary Johnson
- Meeting with Cathy Chui, who will step in during Gary Johnson’s absence next week.
- Gary J. also explained the need to fix a water leak under the slab of his home (Suggested remedies: indoor pool, move, make a plumber very wealthy). Pictures to follow.

Program--Chuck Huber
- Next Gen Tech Services, Section 3 Program. LAUC feedback given to the acting UL’s
• Events coming up: 1) presentation by Art History digitization, Jackie Spafford 2) Meryle on her latest Middle Eastern trip

Librarian with Distinction (Distinguished Step)—Elaine McCracken
• UC wide report on Librarian with Distinguish recommendations have been released. No policy changes have been made yet.
• Elaine McCracken and Chuck Huber will be meeting with Co-UL’s to discuss this further

Assembly
• Chuck Huber can not make dinner Thursday night.
• Elaine and Chuck are arranging for catering.
• Volunteers needed to be facilitators for breakout sessions (Angela Boyd and Sally Wilson Weimer volunteered already).
• Volunteers needed in the following categories:
  o Bloggers
  o Drivers
  o Note taking at breakout sessions
  o Catering help
  o Visit McCune Room determine setup (layout plan)
  o A/V setup
  o Registration
  o Create name badges and table labels for each campus
• We will need bloggers.

Recorded by Lisa Koch