PAC-SB Executive Board Meeting
January 12, 2011
2nd Floor Conference Room

Present: Eunice Schroeder (former Chair), Gary Johnson (RPD), Chuck Huber (Vice-Chair), Gary Colmenar (CAP), Lisa Koch (Secretary), Anna DeVore (CAAR)

Absent: Elaine McCracken (current Chair)

Opened the meeting at 11:05am. The minutes from February 9, 2011 were accepted as read.

**Business**
Discussion limited to planning for LAUC Assembly, which UCSB is hosting this year.

Gary Colmenar is going to visit the McCune room, determine the setup and figure out about necessary a/v setup (and what’s required to skype)

Elaine: getting folders for delegate and attendee packets

Chuck: Contacting caterer

Lisa-
printing agenda
updating website
creating name badges (I may need help with this)

no one claimed:
directional signs to McCune Room

Anna & Eunice:
arranging for rental of van to pick people up and drive people to airport/train station

Recorded by Lisa Koch