

LAUC-SB EXECUTIVE BOARD MEETING

Wednesday, 7 August 2013, 2:00 pm -3:00 pm

Special Collections Seminar Room

UCSB Library

Present: Anna DeVore (Retired Chair), Chuck Huber (Past Chair), Angela Boyd (Chair Pro Tem, Program), Eunice Schroeder (CAP), Jon Jablonski (RPD), Jane Faulkner (CAAR), Suzanne Im (Secretary)

The meeting was called to order at 2:00 p.m.

- 1) The minutes from the June 11, 2013 meeting were approved as corrected.
- 2) Committee Reports

CAP – Eunice

- Eunice presented CAP's proposed 2013-14 librarian review cycle timetable to the Board. The timetable must now take place within 6 months from call to finish, according to the Academic Personnel Manual. The new schedule pushes back the call to October to allow for CAP to have 6 weeks of review time (previously was 4 weeks) per Alan's recommendation. Also, the packet creation period was moved outside of the December-January holiday season in consideration of candidates who may not want to work on packets during vacation time.
- Upon reviewing the draft 2013-14 timetable, the Board pointed out that the cycle takes up more than six months. Angela suggests that CAP consult the librarian review cycle timetables at other UC campuses. ACTION: CAP will determine number of days to subtract from various steps in the cycle to fit the timetable into six months. The call will not be considered part of the timetable.
- Ryan did not receive the packets in time to meet the July window for entry into the payroll system for the 2012-2013 cycle, so the new salary will be pushed back to the September paycheck for all librarians who received a promotion or merit increase. A separate check was sent mid-August.

Program – Angela

- Upcoming Brown Bag on development issues and strategies in the library on August 21, 2013, organized by Socrates Silva. Sal Güereña, Susan Moon, David Seubert and Julie Sperling will present and discuss past development achievements and challenges and future goals.

CAAR and WOM – Jane

- Three (3) AACs have been created for various librarian positions, including Performing Arts Cataloger/Metadata Librarian, Metadata Management/Catalog Librarian, and Government Data and Information Librarian. The slated members of the committees have received letters inviting them to serve. Alan has not informed Jane as to who these members are.

- Jon recommends that CAAR set a precedent in providing input for academic appointments outside of the librarian series. There is a trend of increasing academic specialist hires that are written using the academic hiring chart and require an advanced degree, but does not require an MLS or MLIS degree. Historically, CAAR has not had a seat in such hirings. The Board agrees with Jon's recommendation.
- Jon will be ex-officio on the search committee and co-supervisor for the upcoming Geospatial Data Curator position.

RPD – Jon

- Jon would like to invite David Gartrell to serve on RPD; he receives RPD funds, but he is not a LAUC-SB member. There is no mention of this practice in the local bylaws. ACTION: Jon will ask LAUC Parliamentarian Dean C. Rowan whether a non-LAUC member is permitted to serve on a LAUC-SB committee or not.

3) **New Business**

Transition meeting to be scheduled around September 1, 2013.

Meeting adjourned at 2:50 p.m.

Recorded by Suzanne Im, Secretary pro tem