1. Approval of minutes from May 9, 2012

2. Reports from Committees
   a. CAP (Eunice Schroeder)
      i. Eunice outlined changes that are coming to the peer review process as we bring our local procedures in line with the language from the APM and the MOU, under the advisement of our AUL-ODE.
         1. One major difference is the use of ad hoc committees. Currently, at UCSB ad hoc committees are used on a regular basis. According to the language of the APM and MOU, ad hocs should only be convened at the discretion of the administration. This change would mean that CAP members would review all packets.
         2. Due to the above change, this would mean that if there are no ad hoc committees, the review process would be more transparent as CAP membership is not confidential.
      ii. The Executive Board charged CAP with surveying other UC Campuses to see what procedures are used, and to see if any changes need to be made to our current CAP configuration. CAP will recommend changes by April 9th to the Exec Board, who will then bring any potential CAP membership changes to the general membership for a vote.
   b. CAAR and WOM (Jane Faulkner)
      i. Since May we have added three new AULs (Information Technology and Digital Initiatives, Organizational Development and Effectiveness, and Outreach and Academic Collaboration), and five new Librarian positions (Performing Arts, Business and Economics, Latin American Studies, Black Studies and Cataloging and Metadata Services).
      ii. Skype interviews are underway for the Head of Access and Document Delivery position.
      iii. Applications are being reviewed for the Learning Organization Librarian.
   c. Program (Angela Boyd)
      i. Program Committee is looking for suggestions for upcoming events, and for feedback on prior events!
   d. RPD (Gary Colmenar)
      i. There have been a very high number of grants applied for this year! Seven people submitted applications for presentations and mini-grants, and one person submitted an application for a major grant.
ii. Elaine will be on a statewide conference call for RPD on March 12, more info soon.

iii. RPD is looking at the following concerns for this year:
   1. The dates for ALA 2013 will cross our traditional fiscal calendar year, but RPD has been able to confirm that you can encumber this year's funds for ALA.
   2. We are looking at using Professional Development funds to pay for membership fees. There may be campus policies regarding this, so more info to come.
   3. Denise is willing to support the idea of redistributing unspent professional development funds. Submit request before May 15, so that your money can be encumbered and Admin can see outstanding requests. There will be a formal policy in place to request these extra funds.

e. Denise commented on RPD’s update:
   i. Denise stated she is concerned about how professional development activity may be impacted by current funding levels, and she recognizes that currently Librarians are supported at very low levels.
      1. Re: Using funds for membership fees: Denise has been looking at other campus policies. Irvine, SC, SD and SF all allow members to use funds for fees. Davis and Merced do not. Berkeley adds ~$600 of discretionary funds that can be used for fees.
      2. Denise reiterated that she is committed to trying to increase current professional development funding levels.

3. Bylaws Discussion (Anna and Suzanne)
   a. Anna and Suzanne have been working on the LAUC-SB bylaws to make sure they are in line with the statewide bylaws. There will be a draft going out soon for comment.
   b. CPG has sent out a call, that by April 30th campus bylaws must all be updated and in line with statewide.
   c. LAUC-SB bylaws have gone to CPG for revisions and will come back for approval.

4. University Librarian Update (Denise)
   a. We are moving forward on our road mapping efforts.
      i. Alan is working on gap/needs analyses. One measure we will be using is LibQual+ to get a snapshot of where we stand right now.
      ii. We will want systematic and not anecdotal data as we start planning for the future.
      iii. There will be more information coming out soon regarding the moving projects date changes. Further, the Library is working to recover additional space from Faculty and PhD carrels in the upper floors of the 8 story. If you receive complaints, you can forward them to Admin.

5. LAUC Diversity (Stephanie)
a. The statewide Diversity Committee is looking at the 2011 survey.
b. The LAUC membership survey report will soon be available. The Diversity Committee is going to be developing a longitudinal survey so comparison studies can be done with other Universities.
c. Currently, the charge from the committee is just to take local snapshots, but Stephanie hopes this data can be of use to the local Diversity Committee.

6. Committee on Professional Governance (Yolanda)
   a. There has been a statewide call to review and evaluate bylaw changes. All revisions must be sent by April 30th.

7. LAUC Assembly 2013
   a. This year, LAUC is focusing on the Council of University Librarians' document "University of California Libraries Systemwide Plan and Priorities, FY 2013-2016"
   b. We will be having two sessions of the general membership to discuss this document and to offer feedback, discussion, comment or critique. Each campus will summarize their local discussions for a broader conversation at Assembly.

Meeting adjourned.

Minutes - cg; edited by si