

**LAUC-SB EXECUTIVE COMMITTEE TRANSITION MEETING**

**September 9, 2014**

**11:30am – 1:30pm, El Rincon Bohemio**

**298 Pine Ave**

**Goleta, CA 93117**

**(805) 683-0456**

**Present:** Eunice Schroeder, Kristen LaBonte, Angela Boyd, Chuck Huber, Jon Jablonski, Chizu Morihara, Chrissy Rissmeyer, Jennifer Thompson, Elaine McCracken, Gary Colmenar

- 1) Meeting was called to order at 11:54 am
- 2) No revisions to the agenda
- 3) The board approved the minutes of July 7, 2013 without changes
- 4) Committee reports and Tips for incoming chairs

- Chair - Angela

Angela has nothing to report. She thanked everyone for this past year. The board and LAUC as a group accomplished a lot this year.

- CAP - Eunice

Revised review procedures endorsed by membership unanimously. The new procedures have been posted on the LAUC website. Documents under tips and instructions need updating. Eunice advice to Elaine, the incoming chair is to maintain regular communication with everyone.

- RPD – Jennifer

The committee composition is now set with 5 members. This year we implemented two major procedural changes from previous years. We are sending out two calls instead of just one.

First call in the fall quarter was sent on September 4 for funding to be available in January to fund research, presentation, and mini-research grants. The second call will occur in January 2015 for presentation grants (only) with funds awarded in March 2015

The application process has been moved earlier into the fiscal year to hopefully enable a more convenient and timelier access to funds. The maximum award for a presentation grant has been raised from \$500 to \$750.

- CAAR - Chizu

Chizu had transition meeting yesterday with Yolanda. The metadata librarian position has been posted. It has not been announced in the library.

- Program - Kristen

She has met with Chrissy incoming program chair last week and talked about program chair duties. 5 programs were held last year.

- Tour of the UCSB Coal Oil Point Reserve

- University history and archives program
  - 2 programs on curating exhibits
  - Behind-the-scenes tour of the University Art Museum
- Secretary - Chrissy

Chrissy and Gary met on September 3 to officially pass on the Secretarial duties. All approved minutes for the 2013-14 LAUC-SB Executive Committee and general membership meetings have been uploaded to the LAUC-SB website. The RPD 2013-14 annual report has also been uploaded; the 2013-14 CAP, CAAR, WOM, Program, and Chair's annual reports need to be sent to Chrissy and/or Gary. The RPD 2014-15 roster has been added to the site; all other committee rosters need to be sent to Gary once they are finalized.

5) Transition

- LAUC-SB mission and history - Chuck

Chuck provided a brief history of LAUC as he referred to the document, *LAUC: the First 25 Years: a History of the Librarians Association of the University of California, 1967-1992*, < <http://lauc.ucop.edu/history/25yrs.html> >

He recounted the initial impetus to the creation of the association on a decision to dismiss a librarian at the San Francisco campus. The decision was appealed and eventually went to the California District Court of Appeals where the dismissal was upheld. The decision demonstrated the lack of job security for UC librarians.

First LAUC bylaws were established on June 19, 1967. The library administration at UCSB was not interested in recognizing LAUC initially. Another revision of the Bylaws occurred in 1980 with the creation of the union that outlined the specific function of LAUC and the union.

A question was raised regarding when the peer review process began. The peer review practice started in 1963 without written documentation.

- General LAUC operations – Kristen

LAUC Executive Board procedures with Sturgis as parliamentary authority.

Kristen suggested to all chairs to send reports to secretary ahead of time. Future meetings will be scheduled via Doodle Poll. Denise allocated \$2000 this fiscal year again. We have spent \$164.61 so far. Last year, we spent \$1526.52.6

**Action Item:** Gary will send Doodle Poll on Oct 3 to schedule the first LAUC Executive Board meeting.

- Upcoming Committee Charges or Task Forces - Kristen

Kristen raised the issue of establishing a retention policy for LAUC documents. Should we create an Ad Hoc committee to look into this issue? What about an archives policy to be added to the Bylaws?

Kristen raised the idea of creating a review criteria to reflect the new procedures. It was proposed to have a cross-section of LAUC members from different units and rank for fair representation. Charge CAP to take on this review? Get input from membership.

Another task for possible action is to compare the local with Statewide Bylaws.

**Action Item:** Continue this discussion at the next board meeting.

- Old action items - Chrissy

Check with WOM to see if they would be interested in helping organize peer writing circles for review packets.

**Action Item:** Chrissy will coordinate this.

6) Wrap-up

Discussion on various topics ensued prior to adjournment.

- UCSB representatives to LAUC State-wide Committees:
  - Research and Professional Development, Jennifer
  - Professional Governance, Chuck
  - Diversity, Angela
- Discussion on expanding who can be part of lauc. LAUC bylaws include UL, AUL, etc.
- Discussion on review narratives in light of Denise's comments on what she looks for in a review packet.

**Action Item:** Elaine will compile the notes from the LAUC meeting with Denise and will add notes from other members.

Meeting adjourned at 12:48 pm  
Recorded by Gary Colmenar, Secretary