

Transition Report – CAAR/WOM
LAUC-EXEC Meeting
September 16, 2015

Carryover items for the fiscal year 2015-2016

- A. During the previous fiscal year 2014-2015, Alan Grosenheider (AUL/ODE) asked CAAR to explore its role to provide suggestions/proposals of ranks for newly hired librarians. CAAR members are researching if there are other UCs with similar procedures. In addition, we are reviewing the University's APM and the librarian personnel code of the University of Washington that Alan recommended as a possible model.

Given the Committee on Advancement and Promotion (CAP) role in the Peer Review process, CAAR would like to seek CAP's advice to ensure that the draft proposal adheres to the required academic standards in the librarian series. After CAAR completes the preliminary draft proposal, we will submit for review by LAUC-EXEC, and AUL/ODE.

Note: We anticipate and hope that the proposal will only entail revising CAAR's local procedures. This would require an approval/vote by the LAUC-membership.

- B. The LAUC-EXEC standing charge to CAAR that carries from year to year is to maintain and update listservs on the Wiki for job advertisements.
- C. LAUC-EXEC action items from 2014-2015 for follow up include:
- Contact HR to suggest adding an item in the check-list for the Academic Hiring Process that notifies the library when new hires arrive. (Chair previously contacted HR, but changes have not been made at this time)
 - Ask HR to remind the library, especially supervisors about the checklist and where to find it in the L Drive. (Chair previously contacted HR)
- D. Continue the discussion with Alan regarding the hiring process for the next Evolving Workforce Resident Librarian
- E WOM
Unfinished business as reported in the Annual Report 2014-2015.

WOM chair met with the Committee on Advancement and Promotion (CAP) to discuss the establishment of a library of librarian review packets to be kept by HR (ODE & HR support this effort). CAP was supportive of the idea, however, a plan of action to create this packet library was not realized.

Submitted by Yolanda Blue

CAAR Members, 2015-2016
Richard Caldwell
Leahkim Gannett
Marti Jean Kallal
Shari Laster, Vice-Chair/Chair-Elect
Stephanie Tulley, Chair-WOM