

Committee on Advancement and Promotion (CAP)  
Annual Report, 2009-2010

Members

- Cathy Chiu (Chair)
- Jane Faulkner
- Sal Güereña
- Chizu Morihara
- Bev Ryan
- Sally Willson Weimer

Reviews

Three peer review committees were formed to review 12 packets (3 Assistant, 4 Associate, 5 Librarians). The review went smoothly (2 Assistant promoted to Associate, 1 Associate promoted to Librarian, the remaining are merit reviews) The CAP review process started in February 2010 when the Chair recruited chairs for the peer review committees. In March, the Chair submitted a list of names to AUL for Human Resources (HR) to be considered for service on the peer review committees. The review took place from April 12-May 3. One more packet scheduled for review in the previous year came in after the official review was completed. It was given to one of the peer review groups. In the end, two committees reviewed 4 packets and one committee reviewed 5 packets -- 13 packets in all.

CAP/WOM Brown Bag

The annual CAP/WOM review brown bag took place on December 9, 2009. The panelists this year, in addition to Cap Chair and WOM Chair, Janet Martorana, are Angela Boyd and Sherry DeDecker. The brownbag session provided the librarians up for review guidance and practical advice from the panelists as well as from other participating peers about the review process and helpful tips.

Revision of Review Documents

Three review documents were revised:

- Helpful Tips for Review Committees
- [Procedures for Appointment and Review, Librarian Series, University of California, Santa Barbara](#)

- [Procedures for Review and Advancement in the Librarian Series for Represented Librarians](#)

There is no substance change in the revision, but to reflect the document title changes from “Appendix E” to “[New Article - Criteria for Appointment, Merit Increase, Promotion, Career Status Actions](#) “ and “[New Article - Definition, Criteria and Terms of Service for Appointment and Promotion](#) “. “Appendix E” was deleted from the official document after the last AFT union negotiation with the University.

The old documents are saved in L:/LAUC/CAP/old-draft-revisions.

### Nyholm Award

LAUC-SB Chair, Eunice Schroder, discussed with Acting ULs, Sherry DeDecker and Lucia Snowhill about the logistics of the Nyholm Award. In the past few years, CAP’s role was limited to send out a call for nomination. CAP members were questioning if it was necessary for CAP to take such a role. It was decided that this year CAP will send out the call, review the nominations, and forward them to Acting ULs along with CAP’s recommendation.