

Minutes of the LAUC-SB Executive Committee Meeting
January 12, 2010

Present: Eunice Schroeder (Chair), Chizu Morihara (Secretary), Angela Boyd (RPD), Anna DeVore (CAAR), Cathy Chiu (CAP), Elaine McCracken (Vice-Chair/Chair-Elect)

The Executive Committee met in the 2nd floor conference room, 1-1:30 pm.

Eunice opened the meeting at 1 pm with a review of the minutes from December 9, 2010. Motion to approve the minutes passed.

Committee Updates

Committee on Advancement and Promotion (CAP)- Cathy Chiu

No report to give-- CAP has not met since review packets are not due till February 1 to supervisors.

Committee on Appointments, Assignments, & Reassignments (CAAR)- Anna DeVore

Deadline for the draft report to this group has been postponed until January 26th and can be postponed again, if needed. Anna noted that various items were changed from the procedures, and she provided some background information about the revised edits. As soon as Lorna returns the document, Anna will give it to members of CAAR to review and finally Exec Board will receive it.

Research and Professional Development Committee (RPD)- Angela Boyd

Angela noted that it has not been that busy and there were a few requests for ALA midwinter. In addition, one person has submitted mini-grant proposal (LAUC Statewide), which are due on January 29th.

Program Committee- Elaine McCracken

No report to give. Elaine is going to schedule a meeting with the committee to discuss upcoming programs (including the HR one previously mentioned).

Report from the LAUC Exec Board conference call, January 5, 2010- Eunice Schroeder

No report to give since there was no conference call.

Other Business

Orphan file clean up project:

Eunice compiled the results. Angela had some pages that were not duplicates (assembly files to one specific assembly) and noted also that images were not duplicates. Cathy noted- very first file is a missing CAP roster, so that needs to be linked to the CAP page. Also there is an intellectual property file that Cathy doesn't know what to do with.

It was agreed upon that images (gifs, etc.) can be deleted and also any item that is a duplicate.

ACTION: Angela and Annie will delete and link what's appropriate, and at next meeting, Angela will report back on any progress.

Emeritus status for Librarians:

Eunice has not heard back from Brenda about the emeritus issue. ACTION: By next week, if Eunice still has not heard, she will remind Brenda.

Recorded by Chizu Morihara