

Minutes of the LAUC-SB Executive Committee Meeting
April 13, 2010

Present: Eunice Schroeder (Chair), Anna DeVore (CAAR), Janet Martorana (Past-Chair), Cathy Chiu (CAP), Angela Boyd (RPD), Chizu Morihara (Secretary), Elaine McCracken (Vice-Chair)

The Executive Committee met in the 2nd floor conference room, 10-11 am.

Eunice opened the meeting at 10am with a review of the minutes from February 23 and March 9. Minutes from February 23 were approved with corrections made. Minutes from March 9 were approved.

Committee Updates

Committee on Advancement and Promotion (CAP)- Cathy Chiu

CAP has started the review of packets started, and they must finish by May 5. It was noted that each review committee has 4 members including the chair, which means 3 committees with 4 packets to read.

Committee on Appointments, Assignments & Reassignments (CAAR)- Anna DeVore

Anna provided the final document for procedures for Appointment and Review: Revised Interview Procedures and the Procedures for Appointment and Reviews G2C—Eunice’s question: 5 in the workflow- who determines the make up of the interview groups? It was discussed whether to clarify “including the interview groups and composition”? ACTION: Eunice will write this and send an email to Sherry and Lucia to review.

Research and Professional Development Committee (RPD)- Angela Boyd

Everything is going well.

Program Committee- Elaine McCracken

Nothing new to report.

Other business

Staff appreciation week is in May—Wednesday or Thursday morning brunch 9:30-11.

Emeritus Status for Librarians: The Executive board discussed if we needed to consider the MOU, and in particular article 31. ACTION: The Executive board will create a separate document for retired librarians. And eliminate the sentence in the Emeritus document, which we don’t need to specify what has already been granted.

Library Priorities Document: where do we want to have it on the LAUC website? ACTION: Chizu will add the document under Resources on the LAUC homepage.

UCI meeting: ACTION: Eunice will send out an email for the UCI meeting to see who is going and if we need a van, by Friday.

Recorded by Chizu Morihara