

LAUC-SB EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday, October 21, 2014

11:00 a.m. - 12 p.m.

Cataloging Conference Room (Davidson Library, Rm. 3520)

Present: Yolanda Blue, Gary Colmenar, Kristen LaBonte, Elaine McCracken, Chrissy Rissmeyer, Jennifer Thompson. **Absent:** Angela Boyd

1. Announcements

The statewide executive board has decided that all of the position papers need to be revised. We are starting with *Position Paper 5* first because of the relevance to current bylaw discussions (as it focuses on academic identity and the definition of academic librarianship). We need to provide our input back to statewide as soon as possible. Kristen will look into if there is time to discuss this at our yet to be scheduled general membership meeting. LAUC System-wide was going to distribute a survey on this but missed the opportunity to have a survey expert review it. The next meeting is on Nov. 6 and the survey is an agenda item.

The UC Libraries Advisory Structure (UCLAS) is having a webinar with information about its activities. The first one is focusing on the CoUL's priorities for the system.

ACTION ITEM: Kristen will arrange a group viewing and have a discussion after the webinar

2. Meeting minutes were approved without revisions.

3. Reports

a. Chair's Report - Kristen

LAUC-Chair and Chair-elect met with Denise and gave her an update of recent activities both locally and statewide. She hopes to review the efforts going into various library programs next spring and summer. Denise is interested in assessing the library's efforts and in finding out what are currently valued the most.

Chrissy added there was discussion about people having concerns of workload issues. Because of this situation there might be a need to assess our work and responsibilities and look at priorities.

b. CAAR - Yolanda

Yolanda received an email from Alan on September 26 asking where to upload the most recent revisions of the three documents related to librarian recruitments. The documents could be uploaded to the LAUC website, added to the L:drive or both.

The three documents are: Workflow for Academic Positions, Procedures for Appointment & Timeline for Academic Appointments.

ACTION ITEMS: Yolanda will send documents to LAUC Secretary for upload to LAUC website

Yolanda met with Alan on September 17 and discussed the following topics:

- a. Explore the possible role of CAAR to provide suggestions/proposals of ranks for newly hired librarians (CAAR will meet with HR in the near future to begin the discussion on how to implement this process, solicit input from Executive Board and membership. CAAR will also look into implications to local procedures, policies and bylaws.
- b. Determine how CAAR can collaborate with WOM and Margaret Driscoll regarding the formation of a library mentoring structure. A discussion ensued whether or not membership, especially the recently hired librarians would welcome such a formal structure. The general feeling of the group is that an informal structure might be more appropriate, one that arises more naturally through personal interactions and professional relationships. Elaine mentioned that UC Berkeley has a formal mentoring program.

Chrissy and Kristen brought up the idea of changing CAAR structure and align it with the structure in place for CAP.

ACTION ITEM 1: Kristen will charge CAAR to work with Margaret the Learning Organization Librarian to look into a range of mentoring models from informal to formal.

ACTION ITEM 2: Kristen will charge CAAR to look into the idea of changing CAAR structure and the implications to LAUC and its Bylaws.

WOM is planning the joint EET/WOM New Employee Welcome Event for October 29

Appointment Advisory Committees (AAC)

Head, Special Research Collections search has been re-opened. The Library has retained the services of Gossage/Sager. They will do initial screening of applicants, reference interviews, then applicant data to AAC on November 10.

Continuing members: (I have not received any contrary information from HR)

Janet Martorana, chair
Leahkim Gannett
Michael Kim
David Gartrell
Elizabeth Rodriguez

Evolving Workforce Residency – Assistant Music Librarian (posted June 6, 2014)
Presentations completed 10/ 8. Awaiting hiring decision

Committee members:
Chizu Morihara, chair
Gary Colmenar
Margaret Driscoll
Kristen LaBonte
Lorna Lueck
Cathy Jones
Stefanie Tucharos (faculty)

Metadata Management/Cataloging Librarian (closed 9/24)
Skype interviews scheduled 10/21 and 10/24

Committee members:
Yolanda Blue, chair
Ana Fidler
Michael Kim
Tom Brittnacher
Elaine McCracken
Meryle Gaston

CAP - Elaine

Alan shared with Elaine the AUL review process. A discussion ensued on the topic of review. Members offered the idea that some form of input from the library could be propitious. Some suggestions include: soliciting letters from relevant units and departments in the library, soliciting review letters from peers within the system.

ACTION ITEM: Elaine will compile notes CAP/WOM Brown bag meeting with the University Library regarding librarian review packet.

Program - Chrissy

The Program Committee held its first meeting on September 25. This year our goal is to host approximately 4-6 programs (ideally 1-2 per quarter), and we are hoping for a mix of on and

off-campus activities. We have also reached out to WOM about the possibility of coordinating with them to host a couple happy hours following the off-campus programs.

Our first program, a historic walking tour of Isla Vista led by retired UCSB librarian Carol Gibbens, is scheduled for October 23, 2014 (with possible WOM happy hour afterwards). The tour of the Anthropology Department repository center (postponed from Spring 2014) has been re-scheduled for November 20, 2014, 11:00-12:30 P.M.

In December, we are hoping to offer several guided meditation sessions. On January 12, 2015, we have tentatively scheduled a field trip to the Gledhill Library at the Santa Barbara Historical Museum including a tour/talk by their Director of Research Michael Redmon (with possible WOM happy hour in the Funk Zone afterwards).

RPD – Jennifer

The local RPD has received a few submissions for research and presentation grants for this first wave of application (to be disbursed by January 2015). The completed and approved applications are due to statewide by Monday, November 3rd.

Jennifer has proposed to do another survey similar to RPD survey done two years ago. The survey will look at professional development, travel, etc. But this time around she'd like to expand the survey to all library employees.

ACTION ITEM: Jennifer will connect with Margaret in the next few weeks to have a discussion about this idea.

4. Budget Request to support review packet group writing.

There was no consensus to approve Angela's budget request for snacks and drinks for the group writing session. Because the request was sent just before the meeting the board would have liked more time to review the proposal. Since Elaine has been asked to participate in the writing session, she (being CAP chair) raised concern that CAP could be perceived as taking part in this session.

ACTION ITEM: Kristen and Elaine will talk to Angela to find out more about her proposal.

5. Next LAUC-SB meeting

ACTION ITEM: Gary will send a doodle poll to schedule the next meeting.