

LAUC-SB EXECUTIVE BOARD MEETING

Thursday, November 19, 2015

2:00 p.m.-3:00 p.m.

Music Library Room 2408a

MINUTES

Present: Yolanda Blue (CAAR Chair), Catherine Busselen (Secretary), Rick Caldwell (Vice-Chair/Chair-Elect), David Gartrell (RPD Chair), Catherine Nelson (CAP Chair), Chrissy Rissmeyer (Chair)

Not Present: Kristen LaBonte (Past Chair)

1. The meeting was called to order at 2:06 PM.
2. One correction to the minutes was made; the minutes of the October 22, 2015 meeting minutes were approved as corrected.
3. Officer reports
 - a. Chair (C. Rissmeyer)

Statewide LAUC

Spring Assembly: The date of this year's Spring Assembly at UC Merced is March 21, 2016. Statewide is looking for feedback regarding potential topics for guest speaker Dan Russell from Google. A poll was sent out to our local membership; that feedback will be shared with Statewide Exec. Additionally, Donald Barclay has offered to speak to membership during the assembly regarding the new UCLAS advisory structure to clarify where LAUC fits into the new structure, particularly with regard to reporting. More information should be available prior to the next Exec meeting.

Statewide Bylaws Revision: The revisions to the statewide bylaws that were approved by the membership last spring are now in the hands of the UC General Council. There is currently no ETA regarding when we will hear back from them. As a reminder, we as a membership approved the change and it then went to UCOP for approval; revision takes place after we hear back from them and then the work of revising the bylaws will need to take place.

Statewide Nominations Committee: Jane Faulkner has been selected to represent the Southern California divisions on the Statewide Nominations Committee. The rest of the committee consists of Matt Conner (LAUC Past-President) and Marlene Harmon (UCB). As the LAUC-SB Chair, Chrissy has been asked to help with suggestions for anyone

interested in LAUC SEcretary and Vice-President/PResident elect positions; any suggestions from the rest of the LAUC-SB Board should be sent to Chrissy.

LAUC-SB

Monthly UL Update: Rick and Chrissy met with Denise for the first time on October 27, 2015; Kristen was unable to attend. Denise was updated on our local activities. She talked about wanting to facilitate a conversation with LAUC-SB on the topic of the "Workforce of the Future"; possibly at a future LAUC-SB membership meeting. She also mentioned developing an innovation program in 2016 to answer questions such as: How do we test, experiment, and innovate? and How can we be more effective in serving students and faculty? We have Sarah Miller McCune fund for innovation, which may be used in a way to help us move our mission forward without having to make use of our operations budget.

Denise also commented on an article she had recently read about librarian-faculty interactions.

The next UL meeting is scheduled for December 8, 2015. Let Chrissy know if you have any topics that you would like us to bring to Denise's attention.

b. Vice Chair (R. Caldwell)

Nothing to report, the budget has not yet been made available to Rick.

Action item: Chrissy get latest copy of the budget for Rick.

4. Committee reports

a. CAAR (Y. Blue)

Received the following charges from LAUC-Exec:

1. The 2015-2016 Committee on Appointments, Assignments and Reassignments (CAAR) will continue its charge to maintain and update listservs on the UC Santa Barbara Library Wiki for job advertisements. On November 4, 2015, CAAR sent a request to LAUC-SB membership to update the Wiki with any organizational information useful for job advertisements.

Action item: Yolanda will send out a reminder to update the Wiki with any organizational information useful for job advertisements in the next 6 months or so.

2. CAAR will continue to work with Alan Grosenheider (AUL/ODE) to explore CAAR's role to provide suggestions/proposals of ranks for newly hired librarians.

CAAR drafted a rank proposal. Draft sent to CAP to ensure there is compliance with the APM and CAP review procedures. CAAR sent the rank proposal to Alan Grosenheider (AUL/ODE) via e-mail. Alan is in the process of reviewing the proposal and has asked for a meeting. Yolanda provided the Board with copies of the proposal. Discussion ensued.

3. The 2015-2016 Committee on Welcoming, Orientation, and Mentoring (WOM) will continue to explore the establishment of a library of librarian review packets to be kept by HR.

Action item: CAAR hopes to work on charge 3, after draft rank proposal has been reviewed by all stakeholders and approved by LAUC membership. Will followup with CAP and HR after the review period ends.

Discussion ensued. Further discussions will need to include Kristen LaBonte and HR.

WOM Report: Nothing to report.

b. CAP (C. Nelson)

CAP met on Nov. 3rd to discuss the charge from the Board. They have reviewed the charge and are discussing options for changing the number of members of CAP and the rules of succession for the Chair and Vice Chair.

They are going to push for 6 members with quorum at 3; conflict of interest highly likely. The hard part is determining how to fill a vacancy if someone resigns. CAP hopes to have a completed report before the end of December. Discussion ensued.

Action item: CAP submit report before December holiday.

c. RPD (D. Gartrell)

Nothing to report.

d. Program (R. Caldwell)

A group is being formed to work on the 50th Anniversary programming. Chuck Huber and Lorna Lueck have both agreed to participate in this subgroup.

Action item: Chrissy will issue a charge to the subgroup working on the 50th Anniversary programming.

5. Unfinished business/Review of action items

- a. Notice to Statewide regarding the 50th Anniversary of LAUC: Chrissy verbally mentioned this during a call with other divisions; no one jumped on this at the time; Chrissy will follow up to see if there is any interest.
 - b. Charge to CAP to review the CAP area of the bylaws in light of the recent situation: Completed by Chrissy.
 - c. Reimbursement need for WOM event: Yolanda will follow up with Stephanie on this.
 - d. Non-represented staff raises question: Kristen will report on this next month.
 - e. Charge to CAAR: Completed by Chrissy.
 - f. CLIR representative questions and documentation: Catherine B. reported that the by-laws state that there should be one representative; documentation will be added to the LAUC-SB Confluence Wiki and will follow up with Kristin about the 2 seats on the group she currently serves on.
 - g. Scheduling of first membership meeting: Catherine B. has been working with Isabella to find a time in December; if Denise is not available in December a January meeting would be scheduled and a special membership meeting could be scheduled in December, if needed, to go over CAAR-related changes.
6. New business was postponed to the next meeting, due to time constraints.
 7. There were no announcements.
 8. Adjourned at 3:06 PM.