LAUC-SB Executive Committee  
Thursday, April 4, 2019  
Art & Architecture Seminar Room  
1:00pm – 2:30 pm  

MINUTES  

Attendees: Tom Brittnacher (Chair), Kyra Folk-Farber (Vice-Chair), Paige Sundstrom (Secretary), Leahkim Gannett (Past Chair), Jane Faulkner (CAAR Chair), Chizu Morihara (CAP Chair), Alex Regan (RPD Chair)

Agenda:

1) Meeting called to order at 1:11PM  
2) March 19, 2019 minutes approved – remove names from 3/19 LAUC people  
3) Reports:
   a. Officers
      i. Chair
         Kyra, Des and I went to LAUC Assembly at UC Riverside. The morning session included the business meeting. No new topics, but we did talk about the proposed APM change covering intellectual freedom. Emails with updates have been sent out. The afternoon session was a discussion on the barriers to participation in LAUC. We first talked about the benefits of LAUC, followed by the barriers to participation, and concluded with suggestions for changes. LAUC Statewide Exec Board will take the information and come up with a plan.

         One key suggestion included changing the start dates from September 1 to July 1. This would put less of the burden of transition on librarians during the beginning of fall quarter.

         One key point about the strength of LAUC is its role as an advocacy organization, kind of like an Academic Senate for librarians. It is a forum for discussing and developing advice for administration – it is our voice. I think this is definitely what it is here.

         I brought up our reorganization to the group and got much support from other campuses who have gone through something similar. Ann Hubble from UCSC offered to talk to me about it in more detail. I’ve asked her if she’s available next week for a zoom call. If any of you are interested in participating, please let me know.

         Tom: will schedule something with Ann, will talk to riverside LAUC chair, Leahkim: talk to Jen at Claremont colleges

   ii. Vice-Chair
      1. We have the following candidates running for LAUC-SB positions, plus any nominees who might result from the email I sent to all LAUC-SB today:

         Vice-chair/chair Elect
         • Catherine Busselen
Secretary
- Heather Hughes
- Mary Michelle Moore
- Des Alaniz

Vice-chair/chair elect of CAAR
- David Gartrell

Vice-chair/chair elect of RPD
- Matt Stahl
- Paige Sundstrom

Past Chair
1. Nothing new to report

Secretary
1. Nothing new to report

Standing Committees

CAAR
- I spoke to Ryan about the issue of final candidates who are not offered the job, and whether they are being notified that they didn't get the job. His response:

  They aren't sent letters, Alan speaks to them individually to let them know they weren't selected as the finalist...this happens once the finalist has been approved for hire by AP and EO/DP. We could add a step where I let CAAR know that the calls have happened.

  AP and EO/DP are Academic Personnel and Office of Equal Opportunity & Discrimination Prevention. I have asked Ryan to add a step to the procedures checklist so that CAAR is notified when Alan has finished making the calls to non-chosen candidates.

- The stove, oven, and outlets in the 4th floor kitchen are all working fine. LAUC has two 42-cup coffee makers which were in perfect condition when we packed them up last year, so I assume they're working, but I didn't check them. Here's a count of the LAUC brunch supplies:

  Compostable plates: 750
  Compostable cutlery: 275 spoons, 300 forks, 450 knives
  Compostable napkins: 760
  Compostable 9-oz cold cups: 1000
  Compostable 8-oz hot cups: 125

  Tom action item: Ask Kristen Labonte: ordering cutlery etc

CAP
1. Nothing to report

iii. RPD
   Our committee recently learned that we can tap into the Lauc president’s discretionary funds this year to supplement the amount we are able to give spring grant applicants. Applicants will be notified of our decisions by the end of this week.

c. Ad Hoc Committees/Task Forces
   i. Archives & Records Management Taskforce
   1. No new news to report.
   ii. Website Update Taskforce
   1. .pdf attached
      Plan of Action: https://docs.google.com/document/d/13N0zS2kUAgCg1geDZ_XZ0DYxhDVHja13yrM73CDUBZw/edit?usp=sharing

d. New Business
   i. Brunch (May 22, 2019)
      1. Planning meeting is April 16.
   ii. Elections
      1. Paige make google form ballot, tom will get LAUC statewide information for ballot
      2. May 24, I will send out ballot, closes on June 7. Sit with tom to go over results. Don’t need to count who got how many votes, just indicate who the winner is.
   iii. LAUC Workshops
      1. Try to schedule on April 19 or 22?
         a. 1575, send save the date for 1.5 hours to LAUC listserv
         b. comments from all three phases of the Retrium exercise from LAUC workshop
            i. synthesized from generalizations
            ii. tom working on a document for where to go next, in box, in reorg folder
               1. what kinds of things would have an impact at this point
               2. important to communicate values of our positions, may be worth to get input from other LAUC members at other UC’s
               3. establish LAUC as an advocacy group, give us more of a means of communication and understand where we want to go, so we have a way to know what we do when what happens next
               4. LAUC is a good place to reflect on the librarians role, give librarians understanding of their value
      2. make a meeting for LAUC Exec before April 17

e. Meeting adjourned at 2:23PM