LAUC-SB Executive Committee
Thursday, May 9, 2019
Art & Architecture Seminar Room
1:00pm – 2:30 pm
MINUTES
Attendees: Tom Brittnacher (Chair), Kyra Folk-Farber (Vice-Chair), Paige Sundstrom (Secretary), Leahkim Gannett (Past Chair), Jane Faulkner (CAAR Chair), Chizu Morihara (CAP Chair), Alex Regan (RPD Chair)

Agenda:
1) Meeting called to order at 1:08
2) April 4, 2019 minutes approved
3) Reports:
   a. Officers
      i. Chair
         1. Report information will be covered in other parts of the agenda.
      ii. Vice-Chair
         1. Nothing new to report
      iii. Past Chair
         1. Nothing new to report
      iv. Secretary
         1. Nothing new to report
   b. Standing Committees
      i. CAAR
         1. The Data Services and Digital Scholarship Librarian position has now been posted. The posting was a few weeks behind schedule.
         2. East Asian Librarian Skype interviews are underway
         3. Alan requested that CAAR review the job description for Curator, California Ethnic and Multicultural Archives, California, and the Americas. CAAR had so many questions and revisions that we asked for an in-person meeting with Alan.
         4. CAAR met with Alan and Ryan George on 5/6/19 to discuss concerns mentioned in #4 above, mainly regarding the geographical scope and the overall responsibilities of this single position. Alan described the position as “backfilling CEMA and providing support for LATI.” CAAR’s other concerns:
            • How much of Ryan Lynch’s job is included in the new position?
            • If it is meant to encompass Ryan’s job, what is meant by “the Americas”?
            • What happens to Iberian and Spanish?
            • Will it incorporate U.S. history?
            • What about Chicano/a Studies?
            • Why isn’t Spanish included in the “basic” requirements of the position?
            • Is the Ryan portion of the job intended to be temporary? If so, that needs to be indicated
The teaching requirements of the job need to be identified

5. Alan will revise the JD to incorporate some, if not all, of CAAR’s recommendation, and we will resent the JD for our input

ii. CAP
   1. CAP finished reading the review packets and have sent them all to HR for Kristin to review
   2. We’ve passed along Nyholm nominations. Award is next Tuesday, May 14

iii. RPD
   iv. RPD-SB: 4 SB librarians, Heather Hughes, Paige Sundstrom, Sherri Barnes, and Mary-Michelle Moore received presentation grants of $500 each.
   v. We’re holding a workshop on the application process for LAUC grants in 1312 on June 4, 11 am.
   vi. RPD-Statewide is working on a fillable pdf for presentation grant applications which we hope will be ready this summer.
   vii. Research leave...does it exist? Is it something we could get back? Is it part of the union
       1. Looking into the APM?

c. Ad Hoc Committees/Task Forces
   i. Archives & Records Management Taskforce
      1. Nothing new to report
   ii. Website Update Taskforce
       No update, meeting next week to start action iteming

d. New Business
   i. LAUC swag
      1. LAUC-Statewide has canvas tote bags for everyone, Tom will make them available at the membership meeting. Will raffle for the USB chargers (there are 12)
   ii. LAUC membership meeting agenda items
      1. 5-10 mins for a game?
      2. Include RPD grant presentation meetings into future LAUC membership meetings

e. Old Business
   i. Brunch (May 22, 2019)
      1. All brunch things are scheduled
   ii. Elections
      1. Kyra will read out list of candidates, Paige will remind people to vote
   iii. LAUC meeting with UL and AULS debrief
      1. Tom and Kristin met, deciding how to communicate info with LAUC members. After the retreats, LAUC has workshops about the retreat info. Decided that LAUC Exec would meet with AULS and UL.
      2. What’s our next response to Kristin’s letter? What to say in the next membership meeting?
3. LAUC Exec could advise and write a memo pertaining to the reorganization
4. What should / is union’s involvement? Invite Kristen
   a. What is CAAR’s role?
5. **Next steps:** work on the memo
f. Meeting adjourned at 2:26PM