LAUC-SB EXECUTIVE BOARD MEETING
Tuesday, November 5, 2019
2-3 pm
A&A Seminar Room

AGENDA

1. Call to order: 1:03 pm
2. Revisions to the agenda
3. October 8, 2019 and September 26, 2019 meeting minutes approved
4. Officer reports
   a. Chair (Kyra)
      i. Spoke with Jennifer Chan about SLESEAC Letter, SLESEAC received letter from state-LAUC explaining the importance of librarian input in re-organization. That letter was about the UL’s input, but this is not specified in the letter (speaks of LAUC input in major organizational changes). Jennifer recommends using this letter to argue for our input in organizational changes.
      ii. Setting up informal, standing monthly(ish) meetings with UL, LAUC Chair and Vice Chair could improve communications
   b. Vice-Chair (Catherine)
      i. No reports
   c. Past-Chair (Tom)
      i. Tom saw the LAUC archives before 2009, they are back on Matt Stahl’s desk. They are ready to go into the archives. Tom will check in and confirm when complete. Will keep working with Matt on digital records from 2009 forward.
   d. Secretary (Des)
      i. Including pronouns for Exec Board on website; Exec Board supports. Des Alaniz will send a form out to collect folks info and add to website.
5. Committee reports
   a. CAAR (Jane)
      i. viewed and sent comments regarding the position announcements for:
         o Research & Engagement Librarian for Latin American & Iberian Studies
         o Temporary Research & Engagement Librarian in Humanities or Social Sciences
         o Director of Research & Engagement
         o Electronic Resources Management Librarian

      • Provided names for the Appointment Advisory Committees for each of the above 4 positions.
The East Asian Studies Librarian position recruitment has concluded successfully. We hope to make an announcement soon.

b. CAP (Kristen)
   i. We have 15 people up for review this year, 3 of which are out on extended medical leave. On October 15, CAP held brown bag review session.

c. RPD (Chrissy)

6. Unfinished business/Review of action items
   a. Librarian Recognition Working Group
      i. Move to next meeting
   b. LAUC Chapter Survey
      i. No updates, move to next meeting. Intention was to inform us on what direction to take the letter, how could we
   c. LAUC Exec Letter
      i. Focusing letter on the formal, consultative role over the next two years. What are next steps for including input?
         ii. What systematic, long term things can we ask for that will bring LAUC in as an advisory body
         iii. What outcomes do we want?

7. LAUC-SB Membership Meeting
   a. Review draft agenda
      i. Discussion component: Des and Kyra will co-lead
         ii. What is my role in the library? How do I know when I am successful outside my job description?
         iii. What is LAUC-SB’s mission?
         iv. How can LAUC-SB support my work?
   b. Discussion on including campus CEDI updates
      i. As needed basis

8. New business-tabled to next meeting
   a. Program Ideas
      i. Inclusive language in professional communications (Catherine)

9. Announcements-tabled to next meeting
   a. Email if needed

10. Adjournment: 2:02 pm

Action Items (?)