LAUC-SB EXECUTIVE BOARD MEETING
Tuesday, March 3
1:00 p.m.- 2:30 p.m.
A&A Seminar Room

Attendees: Kyra Folk-Farber, Kristen LaBonte, Catherine Busselen, Jane Faulkner, Des Alaniz, Chrissy Rissmeyer
Absent: Tom Brittnacher

AGENDA

1. Call to order at 1:06 (K. Folk-Farber)
2. Revisions to the agenda
3. Approval of the February 4 Exec meeting minutes
   a. Correction: retiree and service recognition section-it was on admin to recognize service to library, with LAUC having a role in retiree recognition
   b. Approved with revisions
4. Officer reports
   a. Chair (K. Folk-Farber)
      • LAUC Assembly update – LAUC will cover all delegates’ hotel after all
      • Met with Paul Berkowitz re: librarian rep on CLIIR
         ▪ He doesn’t know who initiated finding a library representative, i.e. who asked Kristin for a list of eligible librarians; he needs to understand current procedure and he is do some digging and get back to me about whether we can revert to asking LAUC Exec for eligible librarians as we’ve done in the past
      • Met with Kristin 2-14-2020
         ▪ Apologies - sent an email asking for Exec’s input on agenda items a week before this meeting and heard nothing, but then realized after the meeting that I had only sent it to Catherine.
         ▪ Let Kristin know who is attending Assembly in Berkeley, and reminded her that LAUC-SB will be hosting in 2021
      • She suggested I tell Isabella dates and get her on board ASAP, which I did
      • Also started a Google Doc re: Assembly just to get ahead of the game. Will take notes at upcoming assembly and try to meet with Naomi to get tips
      • Asked Kristin whether we will continue to have LAUC representation at recruitment lunches so that we can give a brief overview of LAUC and LAUC-SB
      • I suggested if not LAUC exec taking the person out, then at least having 1 LAUC exec member join the AAC for lunch. She agreed that this would probably be fine
      • Asked if Kristin has anything that she would like us to share with LAUC-SB members
      • She talked about recruitments and making sure that everyone knows that we are selling the library/ UCSB/ Santa Barbara during recruitment.
   b. Vice Chair (C.Busselen)
      i. No Report
   c. Past Chair (T. Brittnacher)
i. No Report

4. Secretary (D. Alaniz)
   i. Updated membership roster on website

5. Committee reports
   a. CAAR (J. Faulkner)
      i. No report
   b. CAP (K. LaBonte)
      i. The CAP Committee has access to seven review packets as of today.
         One packet has an extension request and three packets have holds
         pending returns from medical leave. There are a total of fifteen librarians
         that were up for review this cycle.
   c. RPD (C. Rissmeyer)
      i. There was one presentation grant that was submitted before the deadline.

6. Unfinished business/Review of action items
   a. Recap of Winter Membership Meeting
      i. Meeting minutes
      ii. Suggestions
         1. A spring quarter symposium/colloquia for librarians to share their
            research, projects they are working on, report back from
            conferences, etc.
            a. Spring Call for Presenters
         2. A group to develop/formalize feedback on library policy and
            practice that can share info with AG. This could be in the form of a
            quarterly survey or maybe a town hall type of event.
         3. LAUC-SB hosted monthly research/writing workshops for folks to
            get feedback on or dedicate time to projects
      iii. Without and Learning & Organizational librarian, perhaps it’s in best
            interests to provide programming to fill this gap.
      iv. Some of the needs coming out of these discussions are things that would
          be addressed by recently disbanded committees (WOM- Welcoming,
          Orienting, and Mentoring; Programming Committee)
          1. Other committees have specific designation for folks who were in
             charge of reaching out to members, bringing refreshments, etc.
          2. Pairing folks up allows for potential mentoring
          3. Vice-Chair has headed program committee in previous iterations.
             Maybe vice chair could head this initiative up, two programs per
             year?
          4. Pilot for 2019-2021: Vice Chair coordinates programming; Past
             Chair coordinates “Social events”
          5. These responsibilities can be written into V.C. and P.C.’s positions
          6. For now, CB will coordinate a Spring Symposium and we’ll follow
             up with LAUC-SB to let them know.
      v. Upcoming: LAUC breakfast
         1. Looking at dates for Staff Appreciation week
2. Reaching out to the chancellor’s office for this info? Kristen is on it!

vi. Upcoming: Elections

b. Survey Results and next steps
   i. Kyra will send out survey systemwide for final round feedback - reminder email next Wednesday, close the survey on March 13th
   ii. Des will lead taskforce of 2-3 LAUC exec members to do a content analysis to develop major themes and keywords from the survey results
      1. Next step - provide to folks

7. New business
   a. LAUC involvement in recruitment
      i. Lack of communication from Library HR
      ii. Variance in how much information is communicated to folks
      iii. UL says librarians need to “sell” UC to candidates visiting campus, asked LAUC Exec to push this messages out to membership
         1. Happy to work with HR on making the process better, developing content on what expectations are for specific town halls, etc.
         2. Ask Kristin to share expectations for recruitment in All-Membership Meeting
   b. Spring quarter meeting scheduling
      i. Monday April 13: 10-11:30 am
         1. Right after Easter Sunday
      ii. Thursday, April 16: 10 -11:30 am

8. Announcements

9. Adjournment